

# KB Methods Registration Form

## WORKSHOP DESCRIPTION

This is a four day workshop. The workshop is intended for teachers who need a "Secondary/Elementary Keyboarding" or "Business Ed 6-8" endorsement. Lunch **will not be** provided. The cost is \$100. The workshop instructor will be Susan Boothe from the Nebo School District.

## DATE

July 6 – 9, 2009 (Monday through Thursday)

## LOCATION

Granite Technical Institute (GTI)  
2500 S. State Street, Room 341  
Salt Lake City, UT 84115

## PRE-REQUISITE

Ability to key by touch with control at 35 words a minute.

## PAYMENT INSTRUCTIONS

**Cost: \$100.00**

- ☐ Make checks payable to **MATC (Mountainland Applied Technology College)**
- ☐ Mail payment (check or money order) to:  
**Utah State Office of Education**  
**Attention: Kina Tua**  
250 East 500 South  
PO BOX 144200  
Salt Lake City, UT 84114-4200

## REGISTRATION DEADLINE

Online registration forms and payments must be submitted to our office by **Monday June 22, 2009.**

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Please complete the form below.

By clicking on the "Submit" button, your information will be sent to our office electronically.

**However, your registration will be incomplete until we receive your payment.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

School Phone: \_\_\_\_\_

School Email: \_\_\_\_\_

Summer Phone: \_\_\_\_\_

Summer Email: \_\_\_\_\_

District: \_\_\_\_\_

**NOTE:** Please be sure to **Save** and/or **Print** this sheet for your records. Remember, payment must be received before completing your registration.